



Parks Maintenance Worker

Department:	Parks, Recreation & Human Services	Pay Grade:	I
Bargaining Unit:	Teamsters	FLSA Status:	Non-Exempt
Revised Date:	April 18, 2023	Reports To:	Parks Maintenance Manager

POSITION PURPOSE: Under supervision, cleans and maintains City parks, playgrounds, recreation facilities and city grounds; installs and maintains turf, lawns, trees, shrubs, plants and landscaped areas; operates and maintains a variety of related equipment. Incumbents in the Parks Maintenance Worker classification perform a variety of routine grounds maintenance work for City parks and facilities and assist with a variety of special projects as assigned. Incumbents in the Sr. Parks Maintenance Worker install, repair and maintain City irrigation systems, aquatic facilities and serve as crew leaders as directed.

ESSENTIAL FUNCTIONS AND RESPONSIBILITIES:

*The following duties **ARE NOT** intended to serve as a comprehensive list of all duties performed by all employees in this classification, only a representative summary of the primary duties and responsibilities. Incumbent(s) may not be required to perform all duties listed and may be required to perform additional, position-specific duties.*

- Performs a variety of landscape maintenance duties including: planting, pruning, fertilizing and removing or transplanting trees, shrubs, perennial and annual plants; raking, mulching and edging landscaped areas using a variety of hand tools and motorized equipment.
- Cleans and sanitizes park restrooms; picks up litter and empty trash receptacles for City grounds and parks areas; clears debris in hardscape areas; moves picnic tables and other furniture as required; inspects and notifies appropriate personnel of safety hazards and repair needs.
- Performs landscaping and beautification activities around City buildings; maintains flower and landscape beds and vegetation; pulls weeds and ensures proper watering and irrigation.
- Operates and maintains a variety of equipment and tools which may include, but not limited to a backhoe, tractor, skid steer, two-man lift, dump truck, sod cutter, chipper, pruner, clipper and small power tools.
- Assist with the design, repair, troubleshoot and installs irrigation systems and drinking fountains in parks, medians and right of ways.
- Assists in the operations and maintenance of the municipal pool and spray pad; water chemistry calculations; related record keeping and repairs to pool equipment and machinery.
- Implements integrated pest management techniques used to control weed, insect and disease problems.
- Implements a turf maintenance program including mowing, edging, and turf repair according to a routine schedule using a variety of small to heavy mowing equipment.
- Maintains and prepares athletic fields for practice and game use.
- May assist in burial preparations at the Edmonds Memorial Cemetery.

JOB DESCRIPTION

Parks Maintenance Worker

- Performs minor and preventive maintenance and repair work on equipment and facilities; assists with other maintenance work as assigned including painting and plumbing.
- Maintains routine records of work performed including pesticide applications, equipment usage, preventive maintenance and needed repairs.
- Performs seasonal maintenance activities including ice and snow removal, winterizing irrigation systems and other projects.

Required Knowledge of:

- Methods, tools and materials used in cultivating and maintaining landscaped and related areas.
- Basic horticulture principles and grounds maintenance procedures including propagation, planting, mowing, edging, trimming, structural pruning and weeding.
- Operation and maintenance of hand and power tools and equipment used in landscaping.
- City and park rules and regulations.
- Integrative pest management practices and techniques.
- Proper methods of storing equipment, materials and supplies.
- Health and safety regulations.
- Oral and written communication skills.
- Turf and plant irrigation, water features and aquatic facility operations preferred.

Required Skill in:

- Performing a variety of maintenance work in the preparation and maintenance of park grounds, turf, landscape beds, hardscapes, and parks and recreation facilities.
- Utilizing hand tools and mechanical and motorized equipment used in the care and maintenance of trees, shrubs and landscaped areas including loading and unloading and transport.
- Utilizing pesticides, sprays, and other materials in a safe and effective manner.
- Traffic control methods and techniques.
- Understanding and following oral and written directions.
- Maintaining routine records.
- Observing health and safety regulations.
- Establishing and maintaining cooperative and effective working relationships with others.
- Communicating effectively in English.

MINIMUM QUALIFICATIONS:

Education and Experience:

- At least 18 years of age by time of hire.
- At least one year of prior experience with any of the following: landscape maintenance; irrigation; beautification activities including propagating, planting, fertilizing, weeding, pruning and maintaining trees, shrubs and plants, lawn and turf care; basic janitorial maintenance including restroom cleaning and removal of garbage and loose trash.
- One-year prior experience operating job-related equipment and hand tools.

JOB DESCRIPTION

Parks Maintenance Worker

- An equivalent combination of education, training and experience which allows the incumbent to successfully perform the essential functions of the position may also be considered.

Required Licenses or Certifications:

- A Valid WA State Driver's License and a five-year driving abstract acceptable to the City's insurance requirements is required for any position that will drive for City business.
- Ability to obtain a Washington State Public Pesticide Applicators License within 2 years of date of hire.
- CPR, First Aid, AED, and Bloodborne Pathogen Cards within 90 days of date of hire.
- Flagging Certification within 1 year of date of hire.
- Other specialty certifications/licenses as required by state and federal law and/or OSHA and WAC regulations may be required within a specified period of time after hire.
- A criminal background check is required following a verbal offer of employment. Criminal history is not an automatic employment disqualifier. Results are reviewed on a case-by-case basis.
- This is a City-identified non-DOT safety sensitive position.
- Mandatory drug test subject to conditional job offer.

WORKING CONDITIONS:

Environment:

- Indoor and outdoor work environment.
- Outdoor work includes varying weather conditions.
- Driving a vehicle to conduct work.
- Regular exposure to fumes, dust and odors.
- Noise from equipment operation.

Physical Abilities:

- Constantly seeing, hearing, speaking or otherwise communicating with others.
- Frequently standing, walking, bending, kneeling, crouching, twisting at the waist, reaching above shoulders or otherwise positioning oneself to accomplish tasks.
- Frequent grasping and/or using fine finger manipulation to operate tools and equipment.
- Frequently performs repetitive sometimes strenuous motions.
- Operating a City vehicle to conduct work.
- Occasionally operating a computer keyboard (typing) and other office equipment.
- Occasionally sitting or otherwise remaining in a stationary position.
- Occasionally lifting, carrying, pushing, pulling or otherwise moving or transporting up to 50 lbs.
- Occasionally ascending/descending ladders.

Hazards:

- Contact with potentially dissatisfied individuals.
- Noisy work areas.
- Exposure to herbicides and other flower/plant chemicals and/or fumes.

JOB DESCRIPTION

Parks Maintenance Worker

- Physical contact with and exposure to flowers, plants and pollen and insects.
- Outside temperature extremes, direct sunlight.

Incumbent Signature: _____

Date: _____

Department Head: _____

Date: _____